

Minutes of the meeting

Riga, 16-20/June/2018

Assisting: Zita, Andras (HU), Marika, Eggert (EE), Ginta, Liga (LV), Álex, Xabi (ES)

1. Welcome and introduction of the working days

2. Introduction of participants

Álex, Xabi (CVJ)

Andras, Zita (ISZOSZ)

Marika, Eggert (EDELA)

Ginta, Liga (BRF)

3. Organization work

- Drive HQYC: Upload all the documents, tickets and boarding pass.
- Google form: Write the contact information of the participants and upload on the Drive.
- TPM3: Valencia. 19-22 November 2018.

4. Review of tasks

- EE: HQYC Logo → OK

- SP: HQYC Website. The participants propose improvements for the web.

- LV: Publicity Plan. Lina explains the Plan. At the end of June, Lina will upload the final version of the document on the Drive. Other accords about publicity:

- To publish a new content on the website, first we have to send a notice in the FB group (with link).
- Each organization has to write a short explanation about it and the program leaders (Manual's Introduction)